



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Agenda

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Board Meeting September 24, 2024 ♦ 7:00 pm Boardroom

#### Trustees:

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Riley O'Brien (Student Trustee), Ryan Toft (Student Trustee)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Cheryl Dalrymple (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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#### 1. Opening Business

##### 1.1 Opening Prayer

*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen*

##### 1.2 Attendance

##### 1.3 Approval of the Agenda

Pages 1-2

##### 1.4 Declaration of Interest

##### 1.5 Approval of the Board Minutes – June 25, 2024

Pages 3-6

Approval of Special Meeting of the Board Minutes – July 3, 2024

Page 7

Approval of Special Meeting of the Board Minutes – July 8, 2024

Page 8

Approval of Special Meeting of the Board Minutes – July 18, 2024

Pages 9-10

Approval of Special Meeting of the Board Minutes – July 29, 2024

Pages 11-12

Approval of Special Meeting of the Board Minutes - August 19, 2024

Pages 13-14

Approval of Special Meeting of the Board Minutes – August 28, 2024

Pages 15-17

##### 1.6 Business Arising from the Minutes

#### 2. Presentations

#### 3. Delegations

#### 4. Consent Agenda

##### 4.1 Unapproved Minutes of the Committee of the Whole Meeting - September 18, 2024

Pages 18-20

#### 5. Committee and Staff Reports

#### 6. Information and Correspondence

##### 6.1 Board Presentation Protocol

Presenter: Mike McDonald, Director of Education & Secretary

##### 6.2 Service Recognition Dinner

Presenter: Mike McDonald, Director of Education & Secretary

#### 7. Notices of Motion

#### 8. Notices of Motion Being Considered for Adoption



# BRANT HALDIMAND NORFOLK Catholic District School Board

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### 9. Trustee Inquiries

### 10. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
  - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - The acquisition or disposal of a school site;
  - Decisions in respect of negotiations with employees of the board; or
  - Litigation affecting the board.

### 11. Report on the In-Camera Session

### 12. Future Meetings and Events

Pages 21-22

### 13. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*

### 14. Adjournment

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**Next meeting:** Tuesday, October 22, 2024, 7:00 p.m. – Boardroom



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Board Meeting Tuesday, June 25, 2024 ♦ 7:00 p.m. Boardroom

#### Trustees:

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson  
Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustee)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), John Della Fortuna, Kevin Greco, Lorrie Temple,  
Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

### 1.2 Attendance

Attendance was as noted above.

### 1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 25, 2024, Board meeting.

**Carried**

### 1.4 Declaration of Interest - Nil.

### 1.5 Approval of Board Meeting Minutes – May 28, 2024

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 28, 2024, Meeting of the Board.

**Carried**

### 1.6 Approval of the Special Board Meeting Minutes – June 7, 2024

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 7, 2024, Special Meeting of the Board.

**Carried**

### 1.7 Business Arising from the Minutes – Nil



**2. Presentations –**

**2.1** The Board recognized the retirement of Sue Defreyne, Principal, St. Cecilia Catholic Elementary School.

The Board recognized the retirement of Allison Hayes, Principal, Our Lady of Fatima Catholic Elementary School.

The Board recognized the retirement of Mary Leonard, Principal, Notre Dame Caledonia Catholic Elementary School.

The Board recognized the retirement of Margi Szoke, Principal, St. Leo Catholic Elementary School.

The Board recognized the retirement of Jack MacDonald, Principal, Our Lady of Providence Catholic Elementary School.

**2.2** The Board recognized the outgoing 2023/2024 Student Trustees Caroline Goveas and Mia Martorelli.

The Board welcomed the 2024/2025 Student Trustees Riley O'Brien and Ryan Toft.

**2.3** The Board recognized the outstanding achievement of various Brant Haldimand Norfolk Catholic District School Board students.

Adam Chambers was recognized as the winner of the prestigious \$15,000 *Wanda & Scott Salverda Memorial Scholarship*. This scholarship is awarded to a Haldimand / Norfolk student who is active in their community and exemplifies a solid work ethic in their everyday life.

Jillian Haak was recognized for her recent silver medal accomplishment at the *Skills Canada Architectural Design Competition*. Jillian represented our board and province at the national level of the competition. Additionally, her submission won first place for a female competitor in the area of construction projects.

Madison Davey and Annabelle Martin were recognized as grant proposal winners in the *Imagine A Canada Program* which is an annual national campaign calling all young people from across the country from kindergarten to grade 12 to lead our nation through Reconciliation. Their submission was a positive collaboration and will be highlighted on our website

**3. Delegations - Nil**

**4. Consent Agenda - Nil**



**5. Committee and Staff Reports**

**5.1 Unapproved Recommendations of the Committee of the Whole Meeting of June 18, 2024.**

Vice-Chair Trustee Luciani brought forward the recommendations from the June 18, 2024, Committee of the Whole meeting.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the amended school attendance boundaries, as outlined in Figure 2, and that legacy provisions were in place for impacted students currently enrolled in Grade 5 and 6 as well as their siblings, effective upon the opening of Pope Francis CES for Haldimand County.

Moved by: Mark Watson

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of June 18, 2024.

**Carried**

**5.2 Strategic Plan Progress**

Director McDonald presented the Strategic Plan Progress report. He highlighted the plan was rolled out in September 2023 and provided an update on the progress made during the 2023/2024 school year.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Strategic Plan Progress Report.

**5.3 Student Trustee Report**

Student Trustees Caroline Goveas and Mia Martorelli presented their final student trustee report. Some of the highlights included pep-rallies, proms, exam preparation and saying goodbye to staff at all three BHNCDNB high schools. The student trustees thanked the Board and Senior team staff for their support during their time in the student trustee roles. The 2024/2025 Student Trustees Riley O'Brien and Ryan Toft were introduced to the Board.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

**Carried**

**6. Information and Correspondence - Nil**

**7. Notices of Motion - Nil**

**8. Notices of Motion Being Considered for Adoption – Nil**



**9. Trustee Inquiries**

A suggestion was made that future provincial winners from the school year, should be invited to the June Board Meeting to be recognized for their contribution and accomplishments.

**10. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**11. Report on the In-Camera Session**

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**13. Closing Prayer**

The closing prayer was led by

**14. Adjournment**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the June 25, 2024, Board meeting.

**Carried**

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**Next Meeting:** Tuesday, September 24, 7:00 p.m. – Boardroom



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Special Meeting of the Board Wednesday July 3, 2024 ♦ 4:00 p.m. Microsoft Teams

#### Trustees:

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Cheryl Dalrymple (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

### 1.2 Attendance

### 1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the July 3, 2024, Special Meeting of the Board.

**Carried**

### 1.4 Declaration of Interest

## 2. Committee and Staff Reports - Nil

## 3. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

## 4. Report on the In-Camera Session

Moved by: Mark Watson

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

## 5. Closing Prayer

The meeting was closed with prayer led by Chair Petrella

## 6. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the July 3, 2024, Special Meeting of the Board.

**Carried**



**Special Meeting of the Board  
Monday July 8, 2024 ♦ 3:30 p.m.  
Microsoft Teams**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Cheryl Dalrymple (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Dignard.

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the July 8, 2024, Special Meeting of the Board.

**Carried**

**1.4 Declaration of Interest**

**2. Committee and Staff Reports - Nil**

**3. Business In-Camera**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**4. Report on the In-Camera Session**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**5. Closing Prayer**

The meeting was closed with prayer led by Chair Petrella

**6. Adjournment**

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the July 8, 2024, Special Meeting of the Board.

**Carried**





**Special Meeting of the Board  
Thursday July 18, 2024 ♦ 4:30 p.m.  
Microsoft Teams**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice Chair), Bill Chopp, Dan Dignard, Mark Watson

**Regrets:** Dennis Blake

**Senior Administration:**

Mike McDonald (Director of Education & Secretary) Cheryl Dalrymple (Superintendent of Business & Treasurer),  
John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Dignard

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the July 18, 2024 Special Meeting of the Board.

**Carried**

**1.4 Declaration of Interest**

**2. Committee and Staff Reports – nil**

**3. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**4. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**5. Closing Prayer**

The meeting was closed with prayer led by Trustee Dignard.

**6. Adjournment**

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the July 18, 2024, Special Meeting of the Board.

**Carried**



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Next meeting:** Tuesday September 24, 2024, 7:00 p.m. – Boardroom



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Special Meeting of the Board Monday July 29, 2024 ♦ 9:00 a.m. Microsoft Teams

#### Trustees:

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Mark Watson

**Regrets:** Bill Chopp, Dan Dignard

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Cheryl Dalrymple (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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### 1. Opening Business

#### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

#### 1.2 Attendance

#### 1.3 Approval of the Agenda

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the July 29, 2024 Special Meeting of the Board.

**Carried**

#### 1.4 Declaration of Interest - Nil

### 3. Committee and Staff Reports

#### 3.1 Unapproved Recommendations of the Budget Committee Meeting - July 26, 2024.

Chair Petrella brought forward the recommendations from the July 26, 2024, Budget Committee Meeting. Some of the highlights included a balanced budget, continued growth in student enrollment, several facility renewal projects along with continuing to prioritize student learning, student and staff mental health, well-being and safety, and engagement.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2024-25 Other Operations Budget, in the amount of \$37,340,560.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2024-25 Capital Budget, in the amount of \$31,665,895.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2024-25 Salaries and Benefits Budget, in the amount of \$143,323,113.

Moved by: Mark Watson

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Budget Committee Meeting of July 26, 2024.

**Carried Unanimously**



**4. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**5. Report on the In-Camera Session**

Trustees Dan Dignard and Bill Chopp declared a conflict on item 2.1. They did not participate in the meeting. They did not take part in the consideration or discussion of or vote on any question with relation to this item.

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**6. Closing Prayer**

The meeting was closed with prayer led by Trustee Luciani

**7. Adjournment**

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the July 29, 2024, Special Meeting of the Board.

**Carried**

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**Next meeting:** Tuesday September 24, 2024, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Special Meeting of the Board  
Monday August 19, 2024 ♦ 3:00 p.m.  
Board Room**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice Chair), Bill Chopp, Mark Watson, Dennis Blake

**Regrets:** Dan Dignard

**Senior Administration:**

Mike McDonald (Director of Education & Secretary); Cheryl Dalrymple (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the August 19, 2024 Special Meeting of the Board.

**Carried**

**1.4 Declaration of Interest**

**2. Committee and Staff Reports – nil**

**3. Business In-Camera**

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**4. Report on the In-Camera Session**

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**5. Closing Prayer**

The meeting was closed with prayer led by Chair Petrella.



## BRANT HALDIMAND NORFOLK Catholic District School Board

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#### 6. Adjournment

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the August 19, 2024, Special Meeting of the Board.

**Carried**

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**Next meeting:** Tuesday September 24, 2024, 7:00 p.m. – Boardroom



**Special Meeting of the Board  
Wednesday August 28, 2024 ♦ 4:30 pm  
Boardroom**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Cheryl Dalrymple (Superintendent of Business & Treasurer) John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Chair Petrella.

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the August 28, 2024, Special Meeting of the Board.

**Carried**

**2. Committee and Staff Reports**

**2.1 Unapproved Recommendations of the Policy Committee**

Chair of the Board, Rick Petrella presented the recommendations from the Policy Committee which include;

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of August 28, 2024 which includes:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Performance Appraisal for Non-Teaching Staff Policy #300.06.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Environmental Stewardship Committee Policy #500.02

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Catholic School Advisory Councils Policy #200.31

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Catholic Family Life Program Policy #200.03

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Catholic Code of Conduct: Positive Behaviour, Progressive Discipline and Safety Policy #200.09

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Information and Communications Technology Use Policy #600.02.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Assessment Evaluation Grading and Reporting Policy #200.42.



THAT the Brant Haldimand Norfolk Catholic District School Board approves the Digital Citizenship and Bring Your Own Device Policy #600.34

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Smoke and Vape Free Environment Policy #400.25

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Admission of Elementary Students Policy #200.14

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Admission of Secondary Students Policy #200.15.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Student Attendance Policy #200.29.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Educational Partnerships Including Third Party Professional and Paraprofessional Service Providers Policy #400.36

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Trustee Code of Conduct Policy #100.04.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Hiring Academic Staff #300.10

THAT the Brant Haldimand Norfolk Catholic District School Board rescinds the Remote Work Policy #300.26

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of August 28, 2024

**Carried**

**3. Business In-Camera**

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**4. Report on the In-Camera Session**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**5. Closing Prayer**

The meeting was closed with prayer led by Trustee Petrella.





## **BRANT HALDIMAND NORFOLK Catholic District School Board**

## **Minutes**

Catholic Education Centre  
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### **6. Adjournment**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the August 28, 2024 Special Meeting of the Board.

**Carried**

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**Next meeting:** Tuesday, September 24, 2024, 7:00 p.m. – Boardroom



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**Committee of the Whole  
Tuesday, September 17, 2024 ♦ 7:00 pm  
Boardroom**

**Trustees:**

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Riley O'Brien (Student Trustee), Ryan Toft (Student Trustee)

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Cheryl Dalrymple (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 17, 2024, meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – June 18, 2024**

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 18, 2024 meeting.

**Carried**

**2. Presentations - Nil**

**3. Delegations- Nil**

**4. Consent Agenda**

**4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – June 18, 2024**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of June 18, 2024.

**Carried**



**5. Committee and Staff Reports**

**5.1 Summary of 2023-24 Reports to Board.**

Director McDonald brought forward the summary of the 2023-24 reports to board report. This report summarizes all reports that were brought forward to the Committee of the Whole and Board meetings during the 2023/2024 school year.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Summary of the 2023-24 Reports to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.2 Curriculum Changes 2024-25**

Superintendent Temple presented the report outlining the curriculum changes that have been made for the 2024-25 school year. For the upcoming year, 2024-25 there have been several ministry mandated curriculum changes across a variety of areas in both elementary and secondary. Discussion regarding the offering of the mandatory grade 9 technology course being offered in the summer months was had along with the professional development that took place at Assumption College and St. Basil Catholic Elementary School on September 13, 2024.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Curriculum changes report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.3 Summer Programs Update**

Superintendents Temple and Della Fortuna brought forward the summer programs update report. Several successful programs ran this summer including Camp Blast, Focus on Youth, Ready Set Go, and Summer School. Discussion regarding speech and language supports during the summer programs was had along with reach ahead credits offered to grade 8 students and students at risk.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Summer Programs update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.4 Summary of School Suspension Data 2023-24**

Superintendent Greco presented the summary of school suspension data report for the 2023-24 school year. The summary provides suspension data across the elementary and secondary Brant Haldimand Norfolk Catholic District School Board schools.

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Summary of School Suspension Data 2023-24 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**6. Information and Correspondence**



- 6.1** Superintendent Greco presented the Elementary Start-Up Enrolment and School organizations update. The snapshot was taken on September 6, 2024 and the Board is in compliance in all ways. The board is continuing to grow and up just over 400 students in elementary and 400 students in secondary from the previous school year. Various staffing updates were provided including vacancies and emergency instructors across the Board.

Moved by: Bill Chopp

Seconded: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**Carried**

**7. Trustee Inquiries - Nil**

**8. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**11. Closing Prayer**

The closing prayer was led by Chair Petrella.

**12. Adjournment**

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the September 17, 2024 meeting.

**Carried**

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**Next meeting:** Tuesday, October 15, 2024 7:00 p.m. – Boardroom

**2024-25**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
September 12, 2024	4:00 pm	Executive Council
September 17, 2024	9:30 am	OCSTA Fall Regional Meeting
September 17, 2024	1:00 pm	Special Education Advisory Committee
<b>September 17, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
September 19, 2024	<b>5:15 pm</b>	Diocesan Celebration of Catholic Education
September 24, 2024	1:30 pm	Faith Advisory
<b>September 24, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
September 30, 2024	1:00 pm	Audit Committee
September 30, 2024	9:00 am	Mental Health Steering Committee
October 7, 2024	3:00 pm	Accommodations Committee
October 9, 2024	3:00 pm	Executive Council Meeting
October 15, 2024	1:00 pm	Special Education Advisory Committee
<b>October 15, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
October 21, 2024	6:30 pm	Regional Catholic Parent Involvement Committee
<b>October 22, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
October 29, 2024	1:00 pm	Accessibility Steering Committee
November 11, 2024	5:00 pm	Audit Committee
November 13, 2024	3:00 pm	Executive Council
November 19, 2024	1:00 pm	Special Education Advisory Committee
<b>November 19, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>November 26, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
December 2, 2024	3:00 pm	Accommodations Committee
December 4, 2024	3:00 pm	Executive Council
<b>December 10, 2024</b>	<b>7:00 pm</b>	<b>Annual Board Meeting</b>
December 11, 2024	3:00 pm	Budget Committee
December 17, 2024	1:00 pm	Special Education Advisory Committee
<b>December 17, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
<i>December 23 2024- January 3, 2025</i>		<b>CHRISTMAS BREAK</b>
January 15, 2024	3:00 pm	Executive Council Meeting
January 17-18, 2024		OCSTA Trustees Seminar
January 21, 2024	1:00 pm	Special Education Advisory Committee
<b>January 21, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
January 28, 2024	1:30 pm	Faith Advisory Council Meeting
<b>January 28, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
February 3, 2024	9:00am	Mental Health Steering Committee
February 12, 2024	3:00 pm	Executive Council Meeting
February 18, 2024	1:00 pm	Special Education Advisory Committee
<b>February 18, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
February 25, 2024	1:00 pm	Accessibility Steering Committee
February 25, 2024	9:00 am	Student Transportation Services BHN
<b>February 25, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
March 5, 2024	3:00 pm	Executive Council Meeting
<b>March 10-14, 2024</b>		<b>MARCH BREAK</b>
March 18, 2024	1:00 pm	Special Education Advisory Committee
<b>March 18, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>March 25, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 7, 2024	3:00 pm	Accommodations Committee Meeting
April 9, 2024	3:00 pm	Executive Council Meeting
April 14, 2024	6:30 pm	Regional Catholic Parent Involvement Committee
April 15, 2024	1:00 pm	Special Education Advisory Committee

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
<b>April 15, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
April 17, 2024	1:30 pm	Faith Advisory Council Meeting
<b>April 22, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
May 1-3, 2024		OCSTA AGM & Conference
<i>May 5-9, 2024</i>		<i>Catholic Education Week</i>
May 5, 2024	5:00 pm	Catholic Student Leadership Awards
May 7, 2024	3:00 pm	Budget Committee
May 12, 2024	6:30 pm	Regional Catholic Parent Involvement Committee
May 13, 2024	1:00 pm	Accessibility Steering Committee
May 14, 2024	3:00 pm	Executive Council Meeting
May 20, 2024	1:00 pm	Special Education Advisory Committee
<b>May 20, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>May 27, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
May 27, 2024	9:00 am	Student Transportation Services BHN
June 5-7, 2024		CCSTA AGM
June 9, 2024	5:00 pm	Audit Committee
June 10, 2024	1:30 pm	Faith Advisory Council Meeting
June 10, 2024	1:30 pm	Mental Health Steering Committee
June 11, 2024	3:00 pm	Executive Council Meeting
<b>June 17, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>June 24, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
June 26, 2024	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee